



eTAS

European Training Administration System

eTAS

<http://etas.mazda.at>
etas@mazda.at

**Mazda Austria GmbH
Ernst-Diez-Strasse 3
9029 Klagenfurt
AUSTRIA**

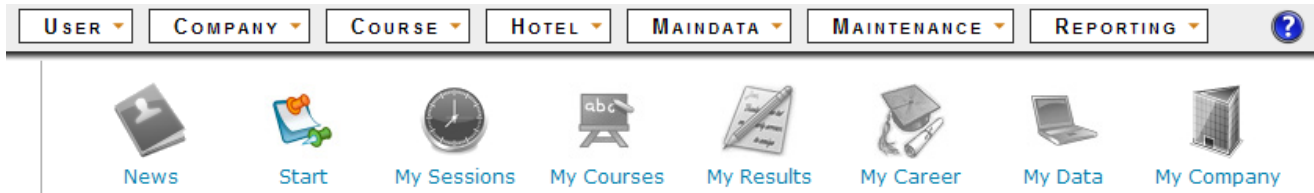
eTAS – Feature Overview

(v1.8.6 - 16.06.2009)

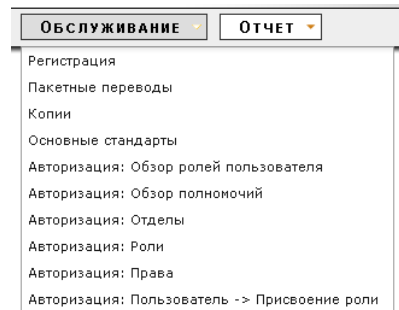
1.	GLOBAL FEATURES.....	3
2.	COURSE ADMINISTRATION	7
3.	TRAINING ADMINISTRATION	9
4.	COMPANY MANAGEMENT.....	13
5.	USER MANAGEMENT	15
6.	COURSE REGISTRATION MANAGEMENT	17
7.	CERTIFICATION MANAGEMENT	18
8.	E-LEARNING	19
9.	FRONTEND	21
10.	FURTHER ADMINISTRATION AND CONFIGURATION	24
11.	REPORTING	28

1. Global Features

- user-friendly style and layout of the whole application



- eTAS uses the Unicode UTF-8 character encoding. Therefore all current languages and characters (e.g. Cyrillic letters) are supported.
- Information documents about the system or newsletter can be downloaded directly on the Download page.
- As stated, the application is multilingual and supports currently 24 languages. It is also possible to create feedbacks in any language. To incorporate a new language, one bundle file has to be translated and uploaded to the system.
- Moreover it is multi-client capable, this means that different mandates can operate on their data independently and without affecting each other.
- On the view pages, there is a page counter, to see the interests of the users.
- eTAS is based on a permission system with about 200 different rights with different validity areas. Roles can be defined and any combination of rights can be assigned to them. These roles can be assigned to users so that every user has the accurate permissions. Each role has a level (1 to 5). The level authorises the user to only allocate roles for which he has the level. This means that if the user has only the permission for level 1 and 2, he is just allowed to allocate those roles (level 1 and 2) to other users.
- Legal issues for different countries are common and some are implemented within eTAS (for example Germany and France). These features are enabled in the preference page for each course provider separately.



➤ Every relevant user action is logged and can easily be tracked.

▪ Various logging areas exists

- User
- Company
- Course registration
- e-Learning Tests
- Permissions
- ...

2009-06-25 11:27:51.0	Fritz Genser	Advanced Service Communication (L3001) aftersales (Mazda Austria GmbH (MAG))	COURSE	VIEW	Systemmessage
2009-06-25 11:29:53.0	Fritz Genser	Fritz Genser (Mazda Austria GmbH (MAG)) Mozilla/5.0 (Windows; U; Windows NT 5.1; de; rv:1.9.0.1) Gecko/2008070208 Firefox/3.0.1	USER	LOGIN_OK	Systemmessage
2009-06-25 10:31:37.0	Fritz Genser	Derick Murphy (West End Mazda (WEM))	USER	MYCAREER	Systemmessage
2009-06-25 10:22:43.0	Fritz Genser	West End Mazda PD (1234) [sub-dealer]	COMPANY	VIEW	Systemmessage
2009-06-25 10:16:07.0	Fritz Genser	Gold Coast Mazda (GCM) (2060706)	COMPANY	ADDED	Systemmessage
2009-06-25 10:03:34.0	Fritz Genser	West End Mazda (WEM) [dealer]	COMPANY	VIEW	Systemmessage
2009-06-25 10:03:25.0	Fritz Genser	West End Mazda (WEM) (2060705)	COMPANY	ADDED	Systemmessage
2009-06-25 10:01:08.0	Fritz Genser	New Mazda 6 (M607*EN) Customer Service (Mazda Australia (MA))	COURSE	VIEW	Systemmessage
2009-06-25 09:59:51.0	Fritz Genser	New Mazda 6 (M607*EN) Customer Service (Mazda Australia (MA))	COURSE	VIEW	Systemmessage
2009-06-25 09:59:50.0	Fritz Genser	New Mazda 6 (M607*EN) (2060696)	COURSE	MODIFIED	Systemmessage
2009-06-25 09:58:38.0	Fritz Genser	BT-50 Facelift (BT-50) Customer Service (Mazda Australia (MA))	COURSE	VIEW	Systemmessage
2009-06-25 09:58:36.0	Fritz Genser	BT-50 Facelift (BT-50) Course-2060700	SCORM	PAGEACCESS	Systemmessage
2009-06-25 09:58:35.0	Fritz Genser	Fritz Genser BT-50 Facelift (BT-50) 2060702	SCORM	COMMIT	Systemmessage

▪ Various actions

- Added
- Deleted
- Modified
- Viewed
- Finished Tests
- ...

▪ Comments are logged as well (e.g. delete reasons)

▪ Search loggings with different criteria

- Area
- Action
- User
- Active/inactive
- Date range
- ...

➤ The application offers a wide variety of automated and individual mailings in all areas. This includes:

- Notification of all issues related to course registrations, invitations, waiting list entries (registration, cancellation, ...)
- Notification of online tests and results
- Notification of feedback requests
- Different kinds of reminder emails
- Individual emails with self defined content
- ...

Mailing

Subject:

Text:

Dear user!
 I am delighted to say, that yesterday eTAS was awarded the Global E-Learning Award. And is therefor to be pronounced as the e-Learning portal #1. HA HA HA ... in your face TOYOTA! :)

With regards,
eTAS Team

Send e-mail to the address of the person
 Send e-mail to the address of the contact

5 entries found, displaying all entries.

Name	Company	E-Mail (Person)	E-Mail (Contact)
Bernd Münzer	Mazda Austria GmbH (MAG)	muenzer@mazda.at	muenzer@mazda.at
Christa Hofstätter	Mazda Austria GmbH (MAG)	hofstaetter@mazda.at	hofstaetter@mazda.at
Hermann Enzi	Mazda Austria GmbH (MAG)	enzi@mazda.at	enzi@mazda.at
Petra Guggenberger	Testhändler MAG	petek@mazda.at	petek@mazda.at
Susanne Krüger	Mazda Austria GmbH (MAG)	krueger@mazda.at	krueger@mazda.at

Export options: [CSV](#) | [Excel](#) | [XML](#) | [PDF](#)



eTAS

Sehr geehrte Damen und Herren!

Es wurde ein Benutzertransfer durchgeführt.

Betroffener Benutzer: Frank N. Stein
Bisherige Firma: Mazda Motors Deutschland (MMD)
Neue Firma: Mazda Australia (MA)

Gelöschte Rollen: 0

Der Transfer wurde von Fritz Genser durchgeführt.

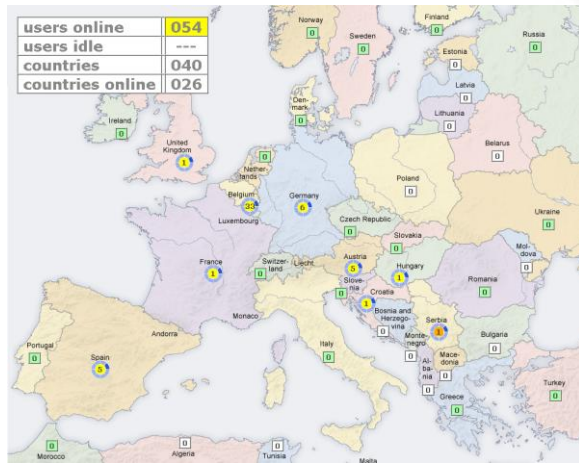
Für weitere Informationen verwenden Sie bitte das "eTAS" Portal
(<https://mappsacc.mazdaeur.com/MazdaMastersWeb/>).

+++ dies ist eine automatisch erzeugte Nachricht +++

- Administrators can see an overview of the users that are currently logged in. This overview can be displayed as a list or on a topographic map.

- Nearly all data tables can be exported to either

- MS Excel
- PDF
- XML
- CSV



- Many pages provide print views which offer a printer-friendly view of the actual data.
- Users are informed in advanced in case of an upcoming maintenance, so they are not surprised while working with the system.
- The preferences of the system can be set directly in the system.
- The most comprehensive pages have an own help page where all possible interactions are described in detail. Additionally there are info icons at every point where the user can possibly be uncertain about what to do and tooltips at every image.
- For some object types (user, companies, courses ...) the application remembers the last instance that was selected, in order to improve the usability. E.g. when you search for a user and then select him/her and view his/her details, he/she is saved as selected user. When you now go to the course registration page, this user is selected automatically for the registration. Moreover you can inspect the data of this user on the MyPages. Of course it is always possible to return to your own MyPages with just one click.

This feature works for

- User
 - User groups
 - Department
 - Course
 - Course dates
- eTAS supports single sign on for the Mazda Portal application and can easily be adapted for other applications

2. Course Administration

➤ Create and edit courses

- Course name and number
- Description
- Document upload
- Costs for participating (currency is predefined in the preferences)
- Duration / virtual duration
- Active and virtual settings
- Course type and form
- Officer (who is in charge)
- Comments and flags (can be used in search queries)
- German course provider can use special AU-numbers (legal issue)
- French course provide can use a second course number (legal issue)

Course


Course provider	customer service (Mazda Motors Deutschland (MMD))
* Course number	<input type="text" value="M607*MMDABC"/>
* Course name	<input type="text" value="Mazda6 aktuell"/>
Description	<div style="border: 1px solid gray; height: 40px;"></div>
Optional document	<input type="text"/> <input type="button" value="Durchsuchen..."/>
Costs	<input type="text"/> i
Duration	<input type="text"/> i
Virtual duration	<input type="text"/> i
Active	<input checked="" type="checkbox"/> i
Virtual	<input checked="" type="checkbox"/> i
* Course type	<input type="text" value="eLearning"/>
course style	<input checked="" type="radio"/> Regular-Course i <input type="radio"/> AU-Course <input type="radio"/> Proof of competence for climate control <input type="radio"/> Proof of competence for airbag
Course form	<input type="text" value="eLearning"/>
Officer	<input type="text" value="- please choose -"/>
Flags	<input type="text"/>
Commentary	<div style="border: 1px solid gray; height: 30px;"></div>
Target group/Course requirements	⚠ Now you can define target group (requirements).

The items marked with an * are required.


- View courses
 - Course details
 - Access to all editing options
 - Overview of all upcoming and past course dates
 - Overview of user who are on the waiting or mandatory list
 - Images for predefined course numbers are shown (e.g. for courses of the Mazda Masters Curriculum or e-learning courses)

COURSE INFORMATION

Here you see the details of the selected course and the allocated course dates.

🔑 Heating, Ventilation and Air Conditioning (MTC_218) (8 view(s))     


Course provider TestDep (Mazda Austria GmbH (807))
Costs - not defined -
Duration 2 day(s)
Virtual duration
Course material (SCORM)  (Count: 0)
Target group/Course requirements 1 Requirement(s)   
Course type Training
Course form
Officer
Flags
Comment
Optional document - no document found -



MTC_218

2
Days
&













Heating,
Ventilation
and
Air Conditioning

e-learning 

Register

- Status info, if sessions have free seats or are overbooked

Upcoming coursesdates

Coursedate	Courselocation	seats	free	booked	Actions
2009-09-01 - 2009-09-07 (Registration up to 2009-08-01)	Mazda Austria GmbH	6	6	0	 
2008-09-01 - 2008-09-07 (Registration up to 2008-08-01)	Mazda Austria GmbH	6	0	7	 
2008-06-01 - 2008-06-01 (Registration up to 2008-05-23)	Mazda Austria GmbH	10	6	4	 
2008-05-01 - 2008-05-01 (Registration up to 2008-04-22)	Mazda Austria GmbH	10	10	0	 
2008-03-04 - 2008-03-04 (Registration up to 2008-03-03)	Mazda Austria GmbH	10	9	1	 
2008-02-01 - 2008-02-04 (Registration up to 2007-12-22)	Mazda Austria GmbH	12	0	24	 

- Search for courses
 - Many different search criteria
 - course provider, course number, course name, type of course, certification level, ...
- Quick search
 - accessible from every point in the application
- Upload of additional course material (like PDF or DOC)

- Course requirements and target groups
 - Various requirement types (multiple selections possible):
 - Country, company, profession, reached certification level, participated courses, company type, certain user
 - Indication, whether the current user fulfills the requirements
 - on course view page and during course registration
 - display details why user fulfills the requirements or not

The user passed the requirement check.



Münzer, Bernd (Mazda Austria GmbH (807))

	Type	Value	Filter
✓	Country	AUSTRIA (AT)	

- Customized online course tests
 - Multiple choice test
 - Define how much points have to be reached to pass the test
 - Define a time limit
 - Define questions and answers
 - Define the weighting of questions
 - Multiple answers can be correct
 - Define the ordering of questions (ordered or random)
 - Define ratings (e.g. from 80% to 100% points reached → excellent)
 - Define tests as assessment test
 - when the user passes this test, he/she automatically gains the defined qualification level
- set the course status to inactive/active
 - inactive courses are not available for unauthorized users

3. Training Administration






- Create and edit course dates (sessions) for courses
 - Date and time (from – to)
 - Registration date
 - Date for de-registration (optional)
 - Course location
 - Course room
 - attendee-limit
 - Define a Trainer team
 - Define which hotels can be booked by participants (optional)
 - Send emails to invited or mandatory users (if needed)

- view course dates
 - Course date details
 - Access to all editing options
 - View the equipment list of the course room
 - Overview of course room allocation chart
 - View the course location in a Google Maps popup
 - View and print a detailed list of the attendees and their registration status
 - Change the status of users (invited, registered, participated, passed, ...)
 - Link to the sundry billing (course billing)

COURSE DATE INFORMATION

Information about the course date, open seats, course room, trainer, ...

[AU Test \(L2011a\)](#)

2008-10-06 - 2008-10-11 (11 views)     

Beginning 2008-10-06 07:15
Ending 2008-10-11 11:15
Registration 2008-09-26
Course location TZ Buchholz (^XXXX Buchholz i.d. Nordheide, XXXX) 
Course room BUCHHOLZ (Schulungszentrum Buchholz) (99) 
Attendee-limit/Country quota 99 (98 Free) 
Trainer team - no trainer team defined -
Resources 
Online-Test Solution locked 
Online-Test Results free 
Comment
Target group/Course requirements - none -

Subscriber list                       (1 registered participants)

Name	Company	Hotel	Booking	Test result	C	Status	Code	Actions
Maier, Andrea	Mazda Deutschmann	- no hotel -	-	-			CF	   

- Copy course dates
 - Simplifies the creation of new course dates if only minor changes are necessary
- Define country quotas
 - Determine how many attendees from which country may register to the course date
- Book resources
 - Book resources from different resource groups and resource pools for the course date
- Create course certificates and course stickers for attendees
 - PDF format
 - Choose between different templates
 - Print general certificate in all available languages



- Send e-Mails to attendees
 - Send an e-mail with individual content to all attendees
 - Send detailed information about the training to the companies of the attendees
 - Send training details and the subscriber list to any mail address
 - Send a list of hotel bookings to an mail addresses
 - Remind users of their open invitations
 - Remind users of their open online tests

- Change course registrations
 - Change status of a registration - for a single attendee or for all attendees
 - Grade online tests or change the grading (also possible without online test)
 - Delete registrations

- Request user feedback
 - Feedback is shown on Start page for the attendees
 - Attendees are informed by email

- Assign online tests to attendees
 - Define a due date (can be renewed)
 - Open online tests are shown on start page and are accessible from there
 - A test can be assigned to one or multiple users
 - The solutions of the test can be locked or unlocked
 - Results of the test can be locked or unlocked
 - Online tests can be reset

- Assign test awards to users who passed the online test (optional)
 - Winner and/or consolation gifts

- Online test overview
 - Per user or for a course date
 - View details of a specific online test

- Course billing (Sundry Billing)
 - Define course fees
 - Per course
 - Daily rate per course provider
 - Individually per registration
 - Charge cancellation fees
 - Display and print an overview of registrations and fees
 - Multiple currencies
 - Export billings to SAP (Sundry Billing)

SUNDRY-BILLING (SAP INVOICING)

Sundry Billing is the European invoicing system - a pre-system for SAP.
 Registrations from the following status are shown: **invited**.

Course: IT for dummiest! (9001)
 Course date: 2008-11-17 (14:53) - 2008-11-21

Invoice (Mandant): edv (Mazda Austria GmbH (8077))
 Configuration: MAG IT (MAG-SA)

Mandant (read only data from Sundry Billing / SAP)

Client	MAG	Name	Mazda Austria GmbH
VAT Code (MWSKZ)	A2	Distributor	6
Booking-Circle (BUKRS)	4090	Closing Day (of month)	3
Currency	EUR	Classification	NSC
Tradingname (int-Description, Position)	Mazda Austria GmbH (MAG (Austria)), 40	Description	Mazda Austria
Country (Code), ISO-Code	Austria (1), AT		

Transaction details

Transaction-ID	4004	Creator	eTAS
e-mail	etas@mazda.at	Status	01

[249.012] The "Account No." (1234567890) has not been found.
 [249.014] The "Cost Center" (1234567890) has not been found.
 [249.013] The "Int. Order No." () has not been found.
 [249.010] To activate the transfer, you have to ignore (see checkbox below) or correct the warnings (otherwise the transfer is not possible).

T #	CustNo.	I/C	Pos. Text	Netto	Account No.	Cost Center	Int. Order No.	VIN	Pay-Term	Pay-Method	Doc-Type	Partner	Productcode
<input type="checkbox"/>	4090P00018	I	Kurs IT for dummiest! 2008-11-17 Dollischel, R.	10.0	1234567890	1234567890			0001	A	DD		
<input type="checkbox"/>	4090P00018	I	Kurs IT for dummiest! 2008-11-17 Genser, F.	1.0	123456	1234567890			0001	A	DD		
<input checked="" type="checkbox"/>	4090P00018	I	Kurs IT for dummiest! 2008-11-17 Petek OVL, H.	2.0	1234567890	1234567890			0001	A	DD		

ignore warnings?

Cancel Sundry Billing Transfer

© 2005, 2006, 2007, 2008 Mazda Austria | Support

- Manage course rooms
 - Select market / location
 - Add /edit course rooms

COURSE ROOMS

Add new, edit or delete course rooms of course locations.

Course rooms

Market: AT - 00807 - Mazda Austria GmbH

Course location: Baumkirchner u. Colloredo

Course room	Capacity	Actions
	0	Add

4. Company Management

- Create and edit companies
 - CPM-Interface: Automatic data-import and update of existing data from the European database (Central Partner Master)
 - Name
 - Number (up to 3 different)
 - E-mail
 - Fax
 - Street
 - Zip
 - City
 - Set internal/external option
 - Legal issue for France: Choose whether company has less or more than 10 employees.

- Company search

- Name
- E-mail
- Address
- Type
- Region
- ...

- Create and edit departments

- Name
- Manage contact email

- Create and edit structure types

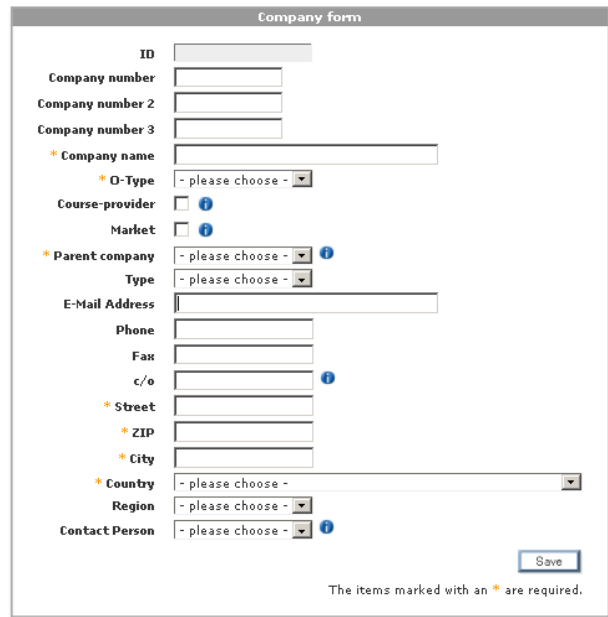
- Structure types are used to build a hierarchy of companies (parent <-> sub company relation)

- Company view (3 different tabs)

- General information
 - Contact persons
 - Region
 - Structure type
 - ...
- Employees

COMPANY FORM

Register a new company or edit a existing one.



The screenshot shows a web form titled 'Company form'. It contains the following fields and options:

- ID: text input
- Company number: text input
- Company number 2: text input
- Company number 3: text input
- * Company name: text input
- * O-Type: dropdown menu (- please choose -)
- Course-provider: checkbox with info icon
- Market: checkbox with info icon
- * Parent company: dropdown menu (- please choose -) with info icon
- Type: dropdown menu (- please choose -)
- E-Mail Address: text input
- Phone: text input
- Fax: text input
- c/o: text input with info icon
- * Street: text input
- * ZIP: text input
- * City: text input
- * Country: dropdown menu (- please choose -)
- Region: dropdown menu (- please choose -)
- Contact Person: dropdown menu (- please choose -) with info icon

A 'Save' button is located at the bottom right. Below the form, it says: 'The items marked with an * are required.'

- General information like active/inactive, name, address, job role, reached certification levels, ...
- Registrations
 - Username
 - Course
 - Course date
 - Hotel bookings
 - Registration status

COMPANY INFORMATION

Here you can see detailed information of companies.

General Information Employees Registrations

👍 Mazda Austria GmbH (807) (96 views) 🗑️ ✖️ 🌐 📄 📍 (Parent organisation Mazda Motors Europe (MME))

Contact Person	Hori, Yoshi (inactive)
Structure type	NSC
Company type	Vertriebspartner
Region	north (AT)
Market	Mazda Austria GmbH (807)
Technicians	43 (21 active/22 inactive)

Region manager

▶ Dipl.-Ing. Hans-Peter Petek ACC

Address
Ernst-Diez-Str. 3
9029 Klagenfurt
AUSTRIA
oraze@mazda.at

Image Map



5. User Management

➤ Create and edit users

- MUM-Interface: automatic data import and update of existing data from a central Mazda database (Mazda User Management)
- Name
- Address
- E-mail
- Country
- Company
- Language
- Profession
- Set internal/external or system user option
- ...

➤ Enhanced user management

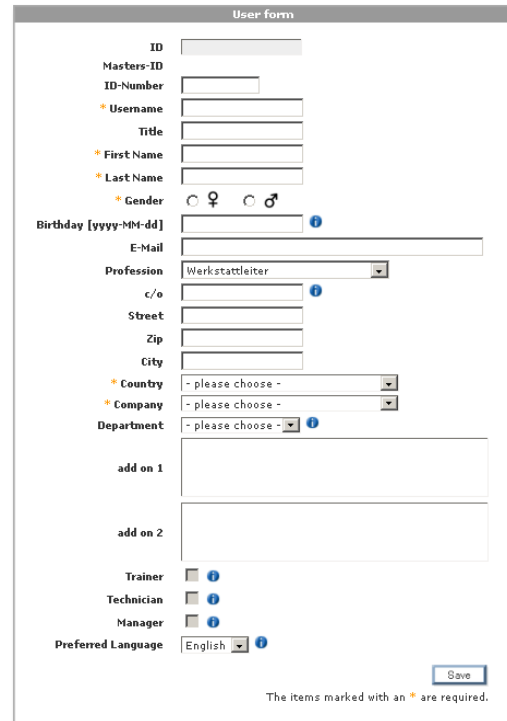
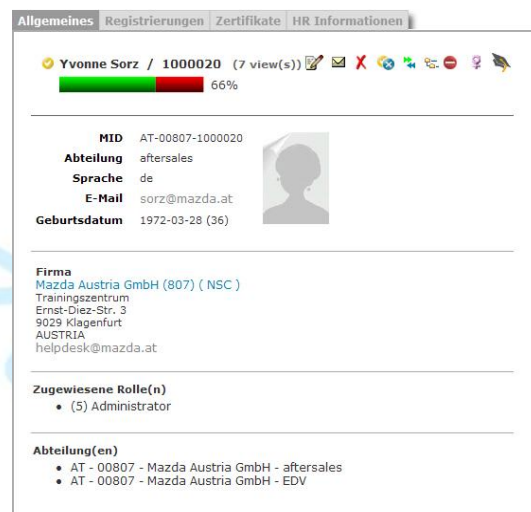
- Define users as technicians, lecturers or managers
- Upload an image for a user
- Assign users to departments of companies
- Assign qualification paths to users
- Assign roles to users (see permission system)
- Define a user as region manager
- Search for duplicates
- Transfer a user from one company to another
- Send emails to users via the application
- HR-Module: add a personal details to every user, like education level, career, skills, and many more
- Generate a consisting curriculum vitae based on the HR data

➤ View user


- Personal data
- Course registrations
- Qualification paths
- Online test results
- Page count of every single user
- Fill ratio of user details is shown progress bar.
- User image (if uploaded)
- Access to all editing options

USER

























Register a new user or edit an existing one.

- Search users
 - Different search criteria
 - Name
 - Company
 - Country
 - Profession
 - Certification level
 - ...
 - Quick search
 - Accessible from every point in the application
 - Search for name and given name

SEARCH RESULT (USERS) 

6 entries found, displaying all entries.

	User	Age	Company	ISO	Address	Street			
	Meier, Sepp	42	TEST Dealer Provider	AT	asd asd	asd			
	radlflorian, radlflorian	-	TEST Dealer Provider	AT	asd asd	asd			
	Zertifizierung, Test	1	TEST Dealer Provider	AT	asd asd	asd			
	Zerttest.Korak1, Zerttest.Korak1	21	TEST Dealer Provider	AT	asd asd	asd			
	Zerttest.Korak2, Zerttest.Korak2	21	TEST Dealer Provider	AT	asd asd	asd			
	Zerttest.Korak3, Zerttest.Korak3	28	TEST Dealer Provider	AT	asd asd	asd			

Export options: [CSV](#) | [Excel](#) | [XML](#) | [PDF](#)

- Set the user status to active / inactive
 - Inactive users cannot use the application
- Create and edit user groups
 - Operate with user groups instead of a single user, e.g. register multiple users to a course in a single step
 - User groups can be static or dynamic
 - static: the members are defined statically
 - dynamic: define your own search criteria (e.g. company) and the group is updated automatically
- Users can login with username and password
 - If they are active and have the according permission
 - A user account can be requested for new users
 - If a user lost his password, he can request it
- Define individual trainer teams and assign them to each course date

6. Course Registration Management

- Register users to courses
 - Single users or user groups
 - Various checks are performed during registration steps
 - Course requirements (have to be set, so that user can find the course)
 - Already existing registrations
 - Free seats
 - A hotel can be booked
 - Belated booking of hotels
 - Optional comment possible

COURSE REGISTRATION

The course registration is divided into 5 steps. Follow the description of each step (see the right hand side) to register a user to :

The user Bernd Münzer meets the requirements of the selected course.

Page 2 of 5

Selected user	Bernd Münzer (Mazda Austria GmbH (807))
Target group/Requirements	1 Requirement(s)
Requirement check	● Details
Course	(active) MAZDA TECHNIK GRUNDLAGEN (L1001.1)
Coursedate	2008-03-14 - 2008-03-15 (9/6) (Mazda Austria GmbH)
	<small>(begin - end (overall seats/free seats) (location))</small>

- Invite users to courses
 - Single user or user groups
 - Invitations are shown on start page of each user and are sent by email
 - Invited user can confirm the invitation via web click
- Assign mandatory courses
 - To single users or to user groups
 - Mandatory courses are shown on the start page until they are done
 - Users are informed by email about the assignment
- Set users on waiting list
 - Set user to list, if there is currently no course date available
 - Single users or user groups
 - Optional comment can be given
 - A mail will be sent if a new course date is created

- Transfer registrars from one course date to another (in case the user or the company has to reschedule)
- Registration buttons are placed on various points of the application

7. Certification Management

- Multiple qualification paths can be defined for each course provider
 - Define certifications
 - Define certification levels
 - Assign courses to each level
- Qualification paths can be assigned to users
 - Assignment of multiple paths possible
 - Assignment of individual certification levels possible
- Reached certifications can be entered manually
 - Achieving date
 - Information about achieving type
 - All courses completed
 - Assessment test done
 - Direct entry by an administrator


Qualification Path: Technician (Mazda Austria GmbH (807) - Aftersales) +    

✓ Technician ▾

✓ Senior Technician ▾

▶ Master Technician ▲



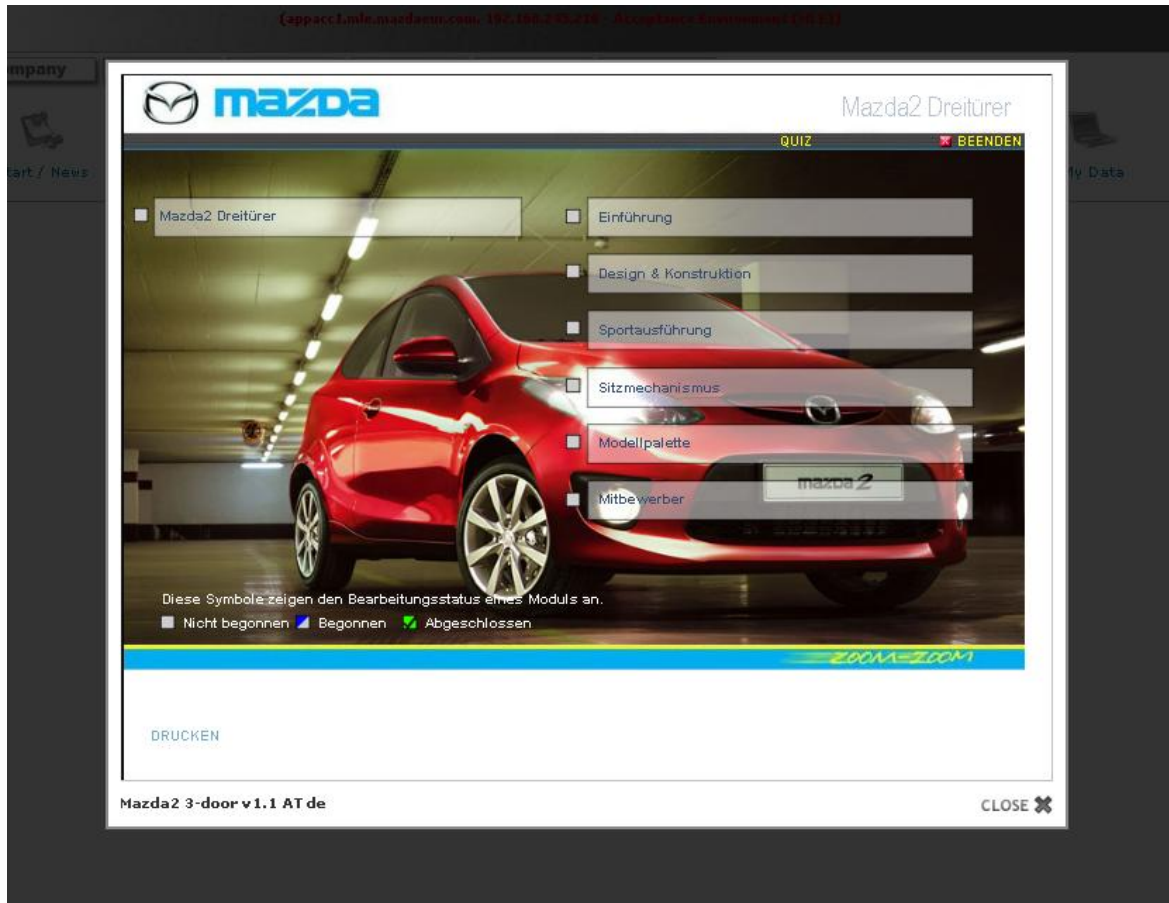
 L3001 Advanced Service Communication	 L3002 Reciprocating Engine Mechanical Diagnostics	 L3003 Advanced Petrol Engine Management	 L3004 Advanced Diesel Engine Management	 L3005 Rotary Engine Management	 L3006 Advanced Automatic Transmission	 L3007 Audio and Navigation Systems	 L3010 Rotary Engine Mechanical Diagnostics & Overhaul
							

- The status of each course can be set to participated (if the user has done the course previously)
- View personal roadmap
 - For users with assigned qualification path(s)
 - Overview of certification levels and courses
 - Courses of the Mazda Masters Curriculum have predefined images assigned
 - Indication of the user's status
 - Course requirements check
 - Link to course registration
 - A print view is possible for user without internet access

8. E-Learning

For more details on SCORM visit <http://en.wikipedia.org/wiki/SCORM> as a starting point.

- Support of eLearning with SCORM courses
 - SCORM 2004 compliant
 - strict validation available
- Create eLearning courses
 - Upload (multiple) packages for one course
 - Give a detailed description of the course
 - Define requirements
 - User who fulfill the requirements will see the course on their start page and can open it
- Send mail information after each package (optional)
- Select display option for starting the learning content: either Lytebox (based on AJAX technology) or a new browser window.
- Choose display size of content window
- eLearning courses can contain a quiz
 - inspect the result of the quiz on the result page



LeppackLink.mazdaem.com 192.168.1.101 - Account Administration (2013)

company

start / News

My Data

mazda Mazda2 Dreitürer

QUIZ

- Mazda2 Dreitürer
- Einführung
- Design & Konstruktion
- Sportausführung
- Sitzmechanismus
- Modellpalette
- Mitbewerber

Diese Symbole zeigen den Bearbeitungsstatus eines Moduls an.
 Nicht begonnen Begonnen Abgeschlossen

DRUCKEN

Mazda2 3-door v 1.1 AT de CLOSE ✕

E-Learning course "new Mazda 2"

- Enhanced SCORM administration
 - Inspect which user viewed the online course and how long
 - See an overview of all uploaded SCORM packages
 - Survey all given answers to any questions in the test


9. Frontend

- See the most news worthy information on the start page
 - Course provider information (for administrators)
 - Waiting list entries
 - Mandatory list entries
 - Open invitations
 - Open online tests
 - Available eLearning courses
 - Available online tests
 - Open feedbacks
 - Open invitations
 - Recommended courses (referring to qualification paths)
 - Mandatory courses
 - Courses where user is on waiting lists
 - Upcoming courses

- Nearly every list can be exported to XML, EXCEL or CVS

- Create and administer news entries for individuals, companies or for whole eTAS user. Includes a newsletter functionality



▲ Online Tests [?](#) [i](#)

Course	Coursedate	Due-date	Online-Test
WDS-PERFEKTION (L2001)	2010-01-01 - 2010-01-10	2008-02-29	

▲ Invitations [?](#) [i](#)

Course	Coursedate	Hotel	Accept
Test Course! (666)	2011-10-27 - 2011-10-29	-	




▲ Recommended Courses [?](#) [i](#)

Course	Certification	Qualificationpath	Register
Basic Service Communication (L2002)	Technician		




▲ Mandatory Courses [?](#) [i](#)

Course	Register
Receptionist Workshop (RL3009)	
weihnachtskurs professional (898)	

▲ Waiting List [?](#) [i](#)

Course	Coursedate	free	Register
323 (BA) MODELLTRAINING (KIM323BA*H)	No open Coursedates available	-	
MAZDA TECHNIK ANTRIEBSSTRANG (L1001.4)	2008-04-13 - 2008-04-14	9	 

▲ Upcoming Courses [?](#) [i](#)

Course	Coursedate	Location	Hotel	Status	Code	Actions
WDS-PERFEKTION (L2001)	2010-01-01 08:00 2010-01-10 16:00	Mazda Austria GmbH 	-		CF	

- Intuitive navigation helps finding one's bearings
 - All main features can be accessed via the menu
 - Two quick navigation bars provide quick access to various functions. Optionally, the navigation bars can be hidden to have a larger working space.
 - With the quick search user can find other user, companies and courses
 - „Selected objects“ increase the usability – the last viewed user, company, course or course date

Quick search

User... ➤

Company... ➤

Course... ➤

- Quick Navigation**
- News
 - Start
 - My Sessions
 - My Courses
 - My Results
 - My Career
 - My Data
 - My Company

User
 Fritz Genser

Company
 Mazda Austria GmbH (MAG)

Department
 training (MCSEE)

User group
 IT Staff (3)

Course
 Basic Automatic Transmission (L2006)

Course date
 2007-09-24 (08:00) - 2007-09-25

Download/Documentation
 - Download

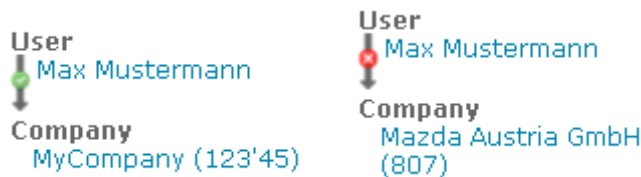
[LOGOUT](#)



- The menu bar is text-based and therefore easy to adapt to multiple languages



- The relation between the actual selected user and the actual selected company is always shown.



➤ MyPages provide user specific information in a pleasing way

- MyCourses gives a detailed overview of all course registrations

MY COURSES

Course	Coursedate	Hotel	Online-Test	Status	Code	Actions
Produkttraining Mazda2 und Mazda CX-7 (PS200701)	2007-09-11 - 2007-09-12	-	-		CF	
Produkttraining BT-50 Pachfurth (BT-50)	2006-11-29 - 2006-11-29	-	-		PA	
Produkttraining Mazda6 Teesdorf Dez 07 (PS200702)	2007-12-11 - 2007-12-12	-	-		PA	

- MyResults provides a list of all online test results and further information (date, duration, link to the test result...)

MY RESULTS

Course	Coursedate	Date	Total time(min)	done	Coursestype	Percentage	Details	Actions
Mazda 2 (3-door) (Online Training) - Austria	-	2008-07-24 21:18:43	12.48 min		SCORM	100.00%		
CX 7 (Online Training) - Austria	-	2008-07-24 21:03:18	57.87 min		SCORM	100.00%		
CX 7 (Online Training) - Austria	-	2008-07-24 17:36:22	21.47 min		SCORM	not done yet	-	
Mazda 6 (Online Training) - Austria	-	2008-07-23 12:59:15	5.10 min		SCORM	not done yet	-	

- MyCareer, supplies a graphical personal roadmap for the assigned qualification path(s)

MY CAREER

★ Qualification Path: Technician Schiene (Mazda Austria GmbH (807) - Aftersales)

✓ Technician ▾

✓ Senior Technician ▲

L2001	L2002	L2003	L2004	L2005	L2006	L2007	L2008	L2009
Worldwide Diagnostic System	Basic Service Communication	Dynamic Driving Safety Systems	Basic Petrol Engine Management	Basic Diesel Engine Management	Basic Automatic Transmission	Advanced Bechics	Comfort Electronics	Advanced Climate Control
/	/		/			/	/	/

✓ Master Technician ▾

★ You have already obtained all Certificates for this Qualification path. Congratulations!!!

- MyData shows a visiting card including general information about the selected user
- MySessions show all available e-Learning courses and a short list of the next upcoming course dates
- MyCompany shows the details of the company of the selected user.

10. Further Administration and Configuration

- Create and edit companies
 - Company name and number
 - Address
 - Contact person
 - ...




- Enhanced company management
 - Build a company hierarchy
 - Structure types (NSC, dealer...)
 - Parent companies
 - Define departments and corresponding contacts
 - Define companies as market and/or course provider
 - Upload an image for the company
 - Define region managers

COMPANY INFORMATION

Here you can see detail information of companies.




General Information Employees Registrations

Mazda Austria GmbH (807)    (Parent organisation Mazda Central and South East Europe (MCSEE))

Contact Person Sorz, Yvonne
Structure type NSC
Company type Vertriebspartner
Market Mazda Austria GmbH (807)
Technicians 46 (25 active/21 inactive)

Address
Ernst-Diez-Str. 3
9029 Klagenfurt
AUSTRIA

Image **Map**



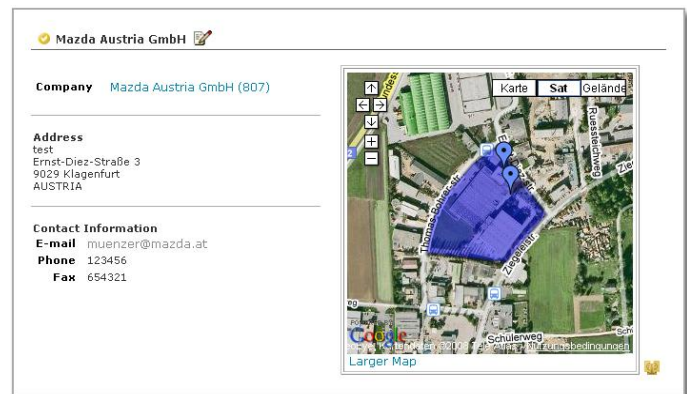
➤ View companies

- Course details
- Access to all editing options
- Addresses of companies are shown as aerial view, based on the stored company data (Google Maps Integration)
- View a list of all employees (including their certifications)
- View a list of all course registrations of the employees



➤ Manage course locations

- Create and edit locations
 - Name
 - Address
 - Company
 - Market
 - ...
- Set status to active or inactive
- Set a default course location
- Display a list of all course locations
- Addresses of course locations are shown as aerial view, based on the stored company data. (Google Maps Integration)



➤ Manage hotels

- Create and administer hotels
 - Hotel name
 - Address
 - Category (stars)
 - Market
 - ...
- Set status to selectable or not selectable
- Search for hotels
- Edit hotel bookings
- Print a list of bookings for a course date
- Addresses of hotels are shown as aerial view, based on the stored company data. (Google Maps Integration)

- Manage resources
 - Add or edit resources
 - Name
 - Description
 - Price
 - Company
 -
 - Set status to active or inactive
 - Assign resources to resource groups
 - Assign resource groups to resource pools
 - Resources can be booked for course dates (like a beamer, flip-chart, ...)

- Manage master data
 - Add new entries or edit or delete existing ones
 - Various different types
 - Professions
 - Hotel categories
 - Course types
 - Company types
 - Delete reasons
 - Equipment (for course rooms)
 - Regions (per country)
 - Trainer teams
 - Organisation types
 - Set a default value for every type

REGIONS

Define the regions per country. Each company can be part of one region.

Definition of regions

Country

Region name	Actions
New South Wales	
Northern Territory	
Queensland	
South Australia	
Victoria	
Western Australia	
<input style="width: 80%;" type="text"/>	<input type="button" value="Add"/>

- Define various standards
 - Course registrations
 - Certifications
 - ...
- Manage authorisations
 - Define roles
 - Global
 - For each company
 - Set the rights for the roles
 - Assign roles to users
 - Display an overview of users which have roles assigned

- Set various preferences for different validity areas
 - Preferences for a single user
 - Preferences for all users of a company
 - Preferences for a course provider
 - Mailing options
 - Billing options
 - Training options
 - Career options
 - ...

Preferences form

Preferences-type Course-provider preferences

Validity area

Course-provider AT --MAG - Mazda Austria GmbH - salez

General options

Home company - please choose -

Build Masters-ID from ID-number yes no i

Threshold for different views (in days) (e.g. start-page) i

Provide legal issues (if implemented) i

Training options

* Registration difference (in days) 3 i

Invitation possible without email yes no i

Course done at status (qualification path) - please choose - i

Course done at status (requirements) - please choose - i

Career options

Show all stages of the career (yes = all, no = only the actual one) yes no i

Mailing

E-Mail address i

Inform officer about de-registration yes no i

Send e-mail during registration/invitation None Only direct Alternatives i

Copy of e-mail to company (during registration/invitation)? yes no i

Send the registration-mail (copy) to provider too yes no i

Inform provider about accepted invitations (by e-mail) yes no i

Billing options

* Currency i

Cancellation fee (Registration) i

Hotel rate (per day) i

Course costs per - please choose - i

Refund (of course costs, in %) i

Registration invoicing from status ... - please choose - i

Sundry Billing active i

Printing options

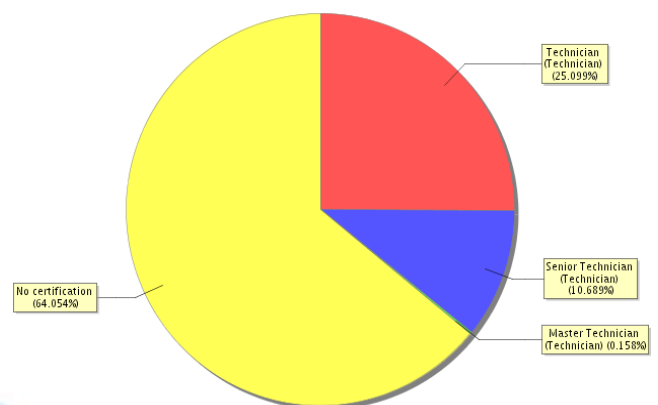
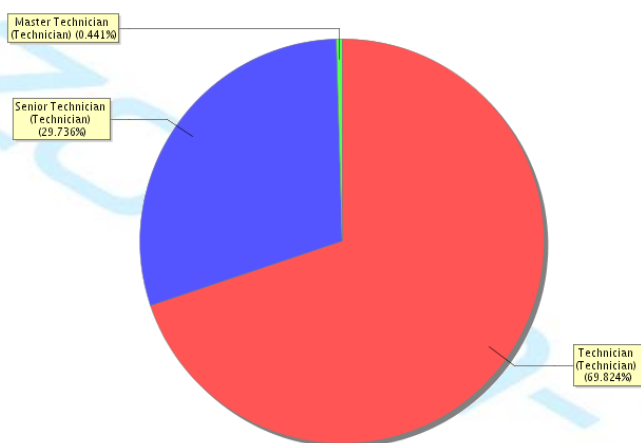
11. Reporting

eTAS offers a wide range of reports, statistics and graphical charts with comprehensive selection and filter criteria.

This includes among others:

- Report of the compliance of various standards
 - Masters Qualification
 - Technical Training
 - Certifications
 - Training days

Report - Qualifications (Certifications)				
Market	Mazda Austria GmbH (807)			
Certification	Technician (Mazda Austria GmbH (807) - aftersales)			
Company	- all -			
Date Range (from - to)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
OK				
Registered technicians (in the chosen market)				1263
Certifications				454
3 entries found, displaying all entries.				
Certification	Certificationlevel	Count	Percentage	Percentage (based on technicians)
Technician	Technician	317	69.824	25.099
	Senior Technician	135	29.736	10.689
	Master Technician	2	0.441	0.158



- Report of companies which have not done a specific course
- Report of the trainer / technician relation

➤ Report for user qualifications

Benutzerqualifikationen

Markt: AT - -MAG - Mazda Austria GmbH
 Land: - alle -
 Zertifizierung: Technician Schiene (Mazda Austria GmbH (MAG) - aftersales)
 Firma: AT - 00018 - Rainer Kfz-Handels AG

OK

13 Einträge gefunden, es werden alle Einträge angezeigt.

Name	Technician	L1001.12	L1001.34	L1002	L1003	L1004	L1005	L1007	Senior Technician	L2001	L2002	L2003	L2004	L2005	L2006	L2007	L2008	L2009	Master Technician	L3001	L3003	L3004	L3005	L3007	L3010	L3011
Dolischel, Roman	✓								✓																	
Dworak, Thomas	✓								✗																	
Förcher, Karina	✓	★	★						✗																	
Fritsch, Peter	✓	★	★						✗																	
Geitner, Heinz	✓								✓																	
Hofer, Edgar	✓								✓																	
Jankovic, Dobrica	✓								✓																	
Kamer, Markus	✓								✗																	
Milenkovic, Kresimir	✓	★							✓																	
Paloczka, Friedrich	✓								✗																	
Pichl, Michael	✓								✓																	
Steiner, Markus	✓								✓																	
Zegin, Arbnor	✓								✗																	

Export Optionen: CSV | Excel | XML | PDF

WL ... Warteliste | MD ... verpflichtend | IN ... eingeladen | CF ... angemeldet | PA ... teilgenommen | OK ... bestanden

➤ Report of course registrations for specific courses

Report - courseresistrations - statusoverview

Department: aftersales (Mazda Austria GmbH (807))
 Course: - all -
 Filter: NMT

OK

18 entries found, displaying all entries.

Course	WL	MD	IN	CF	PA	TS	OK	CL
BT-50 und MX-5 RC (Bulgarien) (nmt-/sup 009*BG)					8			
BT-50 und MX-5 RC (NMT-/SUP 009*S)					44			11
BT-50 und MX-5 RC (Österreich) (NMT-/SUP 009)					188			54
BT-50 und MX-5 RC (Rumänien) (nmt-/sup 009*RO)					8			1
BT-50 und MX-5 RC (Ungarn) (NMT-/SUP 009*H)					35			10
BT-50 und MX-5 RC - Pilotlehrgang (Außendienst) (nmt-/sup 009*P)					6			
CX-7 (ER) und Mazda2 (DE) - Pilottraining (NMT010/011*P)				8				2
CX-7 und Mazda2 (A) (NMT010/011)					195			37
CX-7 und Mazda2 (H) (NMT010/011*H)					38			3
CX-7 und Mazda2 (NMT010/011*BG)					8			8
CX-7 und Mazda2 (NMT010/011*S)					44			13
CX-7 und Mazda2 (RO) (NMT010/011*RO)					15			2
CX-7 und Mazda2 - regionales Modelltraining (RNMT010/011)					149			26
Mazda6 (GH) und Facelift Mazda5 (CR) (NMT012/FL006)					208			2

.....

➤ Report of online tests

- Course tests
- e-Learning Report
- KPI (Key Performance Indicator)
- Penetration statistic
- Market comparison

Company-No.	Companyname	# Companies	# Companies with tests	[%]	[%]	# Companies with successful tests	[%]	[%]
MMCZ	Mazda Czech (Logistics Europe NV, organiza?ni slozka)	50	23	46.0	<div style="width: 46%;"></div>	15	65.0	<div style="width: 65%;"></div>
MMSK	Mazda Slovakia (Logistics Europe NV, organiza?na zlozka)	22	9	41.0	<div style="width: 41%;"></div>	7	78.0	<div style="width: 78%;"></div>
MME	Mazda Motors Europe	2279	200	9.0	<div style="width: 9%;"></div>	150	75.0	<div style="width: 75%;"></div>
300	MMSL	30	11	37.0	<div style="width: 37%;"></div>	10	91.0	<div style="width: 91%;"></div>
350	M C R - D.O.O.	38	15	39.0	<div style="width: 39%;"></div>	13	87.0	<div style="width: 87%;"></div>
400	MAZDA MOTOR HUNGARY KFT.	63	26	41.0	<div style="width: 41%;"></div>	25	96.0	<div style="width: 96%;"></div>
807	Mazda Austria GmbH	150	75	50.0	<div style="width: 50%;"></div>	48	64.0	<div style="width: 64%;"></div>
MCSEE	Mazda Central and South East Europe	373	174	47.0	<div style="width: 47%;"></div>	130	75.0	<div style="width: 75%;"></div>
MMUK	Mazda Motors UK	2	0	0.0	<div style="width: 0%;"></div>	0	0.0	<div style="width: 0%;"></div>
MMR	Mazda Motor RUS OOO	247	1	0.0	<div style="width: 0%;"></div>	0	0.0	<div style="width: 0%;"></div>
MMRO	Mazda Romania	15	12	80.0	<div style="width: 80%;"></div>	10	83.0	<div style="width: 83%;"></div>
	Auto-Intl. Kiev Ukraine	23	18	78.0	<div style="width: 78%;"></div>	18	100.0	<div style="width: 100%;"></div>
MAF	Mazda Automobiles France SAS	2	1	50.0	<div style="width: 50%;"></div>	0	0.0	<div style="width: 0%;"></div>
MMB	Mazda Motors Belux	208	1	0.0	<div style="width: 0%;"></div>	0	0.0	<div style="width: 0%;"></div>
MMD	Mazda Motors Deutschland	1099	0	0.0	<div style="width: 0%;"></div>	0	0.0	<div style="width: 0%;"></div>
MS	Mazda (Suisse) - SA	321	2	1.0	<div style="width: 1%;"></div>	2	100.0	<div style="width: 100%;"></div>
MOROC	Jama Auto S.A.	1	1	100.0	<div style="width: 100%;"></div>	0	0.0	<div style="width: 0%;"></div>
MMPOL	Mazda Motor Logistics Europe NV	1	1	100.0	<div style="width: 100%;"></div>	0	0.0	<div style="width: 0%;"></div>

Markt AT - --MAG - Mazda Austria GmbH
Abteilung marketing
Kurs (active) BT-50 FL (Online Traini...ria (BT50*FL_MAG)

Description:

- Participants*: All user per company, who are able to view the e-learning and are not restricted by course requirements.
- Started*: How often the e-learning was called (counting only once for a single user)
- Started %*: The factor of Started / Participants
- Done*: How many e-learnings tests were completed
- Done %*: The factor of Done / Participants
- Successful*: How many tests of the Done tests were successful
- Successful %*: The factor of Done Tests / Successful tests
- Failed*: How many tests of the Done tests have failed (not counting failed tests, of users who did the test successfully!)
- Failed %*: The factor of Done Tests / Failed tests

	Company	Participants	Started	%	Done	%	Success	%	Failed	%
👤	Σ Mazda Austria GmbH (MAG)	1440	209	14,51 %	177	12,29 %	172	97,18 %	5	2,82 %
	Mazda Austria GmbH (MAG)	54	17	31,48 %	8	14,81 %	8	100 %	0	0 %
	Alfred Koller (112)	15	4	26,67 %	4	26,67 %	4	100 %	0	0 %
	Alfred Maier (272)	6	2	33,33 %	1	16,67 %	1	100 %	0	0 %
	Alois Sesser (172)	4	0	0 %	0	0 %	0	0 %	0	0 %
	Andreas Ligg (124)	4	0	0 %	0	0 %	0	0 %	0	0 %
	Auto - Höller (127)	18	1	5,56 %	1	5,56 %	1	100 %	0	0 %
	Auto - Rainer (36)	8	0	0 %	0	0 %	0	0 %	0	0 %
	Auto Feitzinger (197)	6	0	0 %	0	0 %	0	0 %	0	0 %
	Auto Grünanger (70)	2	1	50 %	0	0 %	0	0 %	0	0 %
	Auto Legner (143)	6	2	33,33 %	2	33,33 %	1	50 %	1	50 %
	Auto Marko GmbH & Co KG	11	0	0 %	0	0 %	0	0 %	0	0 %

Mazda Austria GmbH
Petek, Hans-Peter

Ernst Diez Straße 3 | A 9029 Klagenfurt
Tel: +43 463 3888-0 | Fax: +43 463 3888 62
etas@mazda.at | http://etas.mazda.at

➤ Report of feedbacks (Feedback Evaluation)

On all report pages there exists a link to go back to the summary page of the reports

FEEDBACK EVALUATION


Shows the results of the user feedbacks.

Feedback Evaluation

Market:




Department:

Course:

Course flags: 

Include inactive courses?

Course date:

Date Range (from - to) [yyyy-MM-dd]   

Country (Company):

Region (Company):

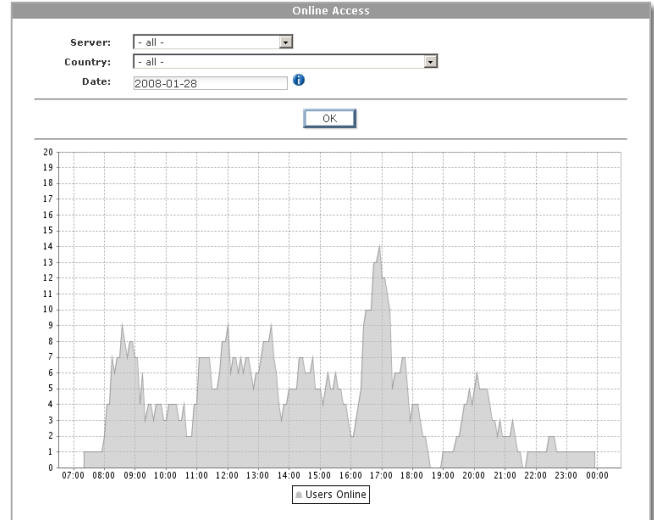
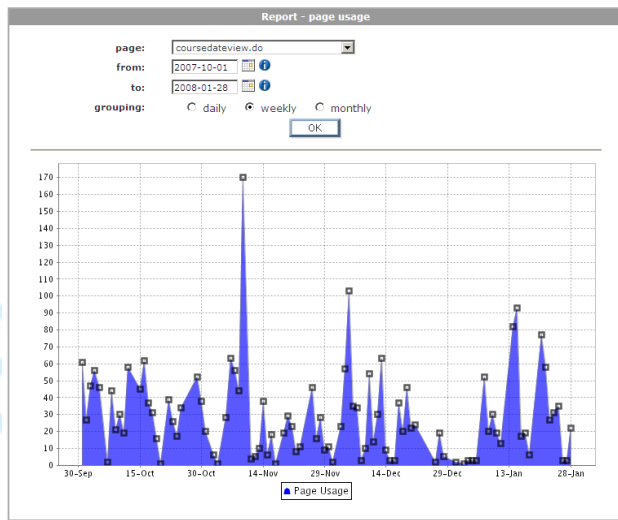
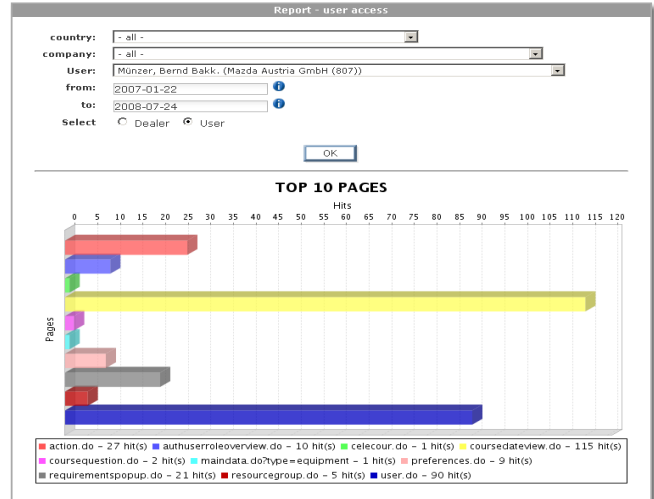
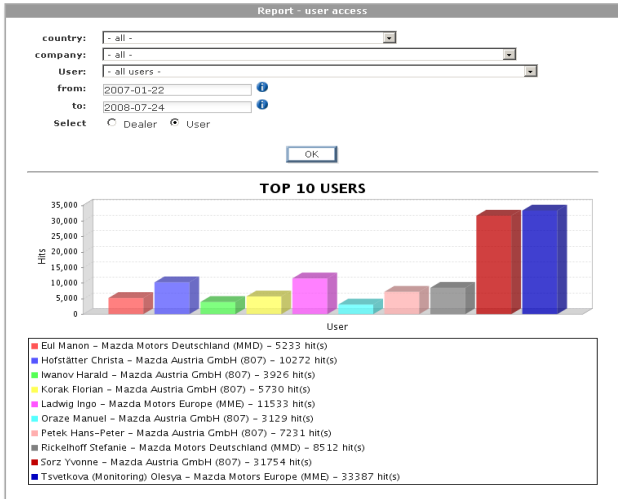
Trainer	Team 2, Team MME, Drug, Mulyk, Mulyk/Oberrauner
Companies	6
registered participants (successfully)	25
Rate of Return	0.00%

Export options: [CSV](#) | [Excel](#) | [XML](#) | [PDF](#)

➤ Report of the allocation of course rooms and resources

➤ Various statistics of the application usage

- Page access report
- User access report
- Online report
- User tracking
- Page duration



➤ Dynamic reports can be requested to satisfy specific requirements